

Commonwealth of Virginia  
Department of Professional and Occupational Regulation  
3600 West Broad Street  
Post Office Box 11066  
Richmond, Virginia 23230-1066  
(804) 367-8511



## BOARD FOR CONTRACTORS Trade-Related Examinations and Qualifications Information

The Virginia Board for Contractors requires licensed contracting firms to identify a Qualified Individual for each license classification and specialty designation printed on the license. The Qualified Individual in a **Class C** business must have at least 2 years of experience in the appropriate classification or specialty designation. The Qualified Individual in a **Class B** business must have at least 3 years of experience in the appropriate classification or specialty designation. The Qualified Individual in a **Class A** business must have at least 5 years of experience in the appropriate classification or specialty designation.

In addition to the number of years of experience required, some license classifications and specialty designations require that the Qualified Individual successfully complete a *trade-related examination* in order to obtain and maintain a contractors license. The Board for Contractors currently requires trade-related exams in the **electrical, plumbing, and HVAC** license classifications; and the **blast/explosive, gas fitting, liquefied petroleum gas fitting, natural gas fitting provider, radon mitigation and water well contracting** specialty designations.

**Note:** An individual fulfilling the trade-related examination requirement for a contracting business must also serve as the business' Qualified Individual.

### *Trade-Related Examinations for License Classifications*

Qualified Individuals for the **electrical, plumbing, and HVAC** license classifications (as well as the specialty designations identified in the following section) must hold a current Master Tradesman Card issued by the Virginia Board for Contractors' Tradesman Program in the appropriate classification.

### *Trade-Related Examinations and Additional Qualifications for Specialty Designations*

In order to qualify for a contractors license in the **asbestos, blast/explosive, fire sprinkler, gas fitting, lead abatement, liquefied petroleum gas fitting, natural gas fitting, radon mitigation, and waterwell/pump** specialty designations, trade-related examinations and/or additional licenses are required. The additional licensing requirements are as follows:

#### **Asbestos Contracting (ASB)**

Businesses applying for the ASB specialty designation must also obtain a separate **Asbestos Contractors License** issued by DPOR's Virginia Board for Asbestos, Lead and Home Inspectors at 804-367-2176.

#### **Blast/explosive Contracting (BEC)**

Businesses applying for the BEC specialty designation must:

1. also qualify for the Highway/Heavy (H/H) contractors license classification, and
2. employ a Qualified Individual who has a Blaster Certification or a Temporary Blaster Certification issued through the Virginia Department of Housing and Community Development. To schedule your Qualified Individual for the Blaster Certification exam, contact Experior Assessments at 3813 Gaskins Road, Richmond, VA 23233; telephone 804-747-3297; telephone toll free 1-800-356-3381 in Virginia and Maryland; or facsimile 804-747-5489.

<b>Fire sprinkler contracting (SPR)</b>	Businesses applying for the SPR specialty designation must employ a Qualified Individual who is either a Level III, NICET (National Institute for Certification in Engineering Technologies, 703-684-2835 or 1-800-787-0034) Certified Engineering Technician in the sub-field of Fire Protection/Automatic Sprinkler Layout or a Virginia Licensed Professional Engineer who is experienced in automatic fire sprinkler layout and installation as verified by their employer(s), client(s) or building official(s).
<b>Gas fitting contracting (GFC)</b>	Businesses applying for the GFC specialty designation must employ a Qualified Individual who holds a current Master Tradesman License issued by the Virginia Board for Contractors' Tradesman Program with a Gas Fitting or Plumbing/Gas Fitting designation. To schedule your Qualified Individual for the Gas Fitting exam, contact PSI Examination Services at 3210 E Tropicana, Las Vegas, NV 89121; <a href="http://www.psiexams.com">www.psiexams.com</a> ; telephone 1-800-733-9267; and facsimile 702-932-2666.
<b>Lead abatement contracting (LAC)</b>	Businesses applying for the LAC specialty designation must also obtain a separate <b>Lead Abatement License</b> issued by DPOR's Virginia Board for Asbestos, Lead and Home Inspectors at 804-367-8595.
<b>Liquefied petroleum gas fitting contracting (LPG)</b>	Businesses applying for the LPG specialty designation must employ a Qualified Individual who holds a current Master Tradesman License issued by the Virginia Board for Contractors' Tradesman Program with a Liquefied Petroleum Gas Fitting designation. To schedule your Qualified Individual for the Liquefied Petroleum Gas Fitting exam, contact PSI Examination Services at 3210 E Tropicana, Las Vegas, NV 89121; <a href="http://www.psiexams.com">www.psiexams.com</a> ; telephone 1-800-733-9267; and facsimile 702-932-2666.
<b>Natural gas fitting provider contracting (NGF)</b>	Businesses applying for the NGF specialty designation must employ a Qualified Individual who holds a current Master Tradesman License issued by the Virginia Board for Contractors' Tradesman Program with a Natural Gas Fitting designation. To schedule your Qualified Individual for the Natural Gas Fitting exam, contact PSI Examination Services at 3210 E Tropicana, Las Vegas, NV 89121; <a href="http://www.psiexams.com">www.psiexams.com</a> ; telephone 1-800-733-9267; and facsimile 702-932-2666.
<b>Radon mitigation contracting (RMC)</b>	Businesses applying for the RMC specialty designation must: <ol style="list-style-type: none"> <li>1. also qualify for the Building (BLD) license classification, or Commercial (CIC), Farm (FIC), or Home (HIC) improvement specialty designation, <u>and</u></li> <li>2. designate a qualified individual who is certified by the National Environmental Health Association (NEHA) or the National Radon Safety Board (NRSB). To obtain certification you must contact NEHA at <a href="http://www.neha.org">www.neha.org</a>, 1-800-269-4174 or NRSB at <a href="http://www.nrsb.org">www.nrsb.org</a>, 1-866-329-3474. For more information on Mitigation Guidelines and Protocols, contact the Virginia Department of Health at 1-800-468-0138 or visit the Radon Program web site at <a href="http://www.vdh.virginia.gov/rad">www.vdh.virginia.gov/rad</a>.</li> </ol>
<b>Waterwell/pump contracting (WWP)</b>	Businesses applying for this specialty designation must employ a Qualified Individual who has successfully completed the National Ground Water Association (NGWA)/National Water Well Association (NWWA) General Exam. To schedule the Qualified Individual for the NGWA/NWWA Exam, contact NGWA at 1-800-551-7379 or visit their web site at <a href="http://www.ngwa.org">www.ngwa.org</a> .